USA TEST PREP

Creating a Class

1. Click on the "Classes" tab. Then, click the "Create New Class" link.

2. Give your class a name. Then, select the test(s) that will be reviewed by this class and click "Continue."

3. Now you can add students to your class. Once you have found the student you are looking for, you can add them by clicking the "+Add" link to the left of their name. Click "Save and Manage Class" when finished.

Create New Class

Creating a Class
How-To Video

Create a class to organize your students' data, make class assignments, and to allow students to send you results.

1. Choose Tests	2. Add/Remove Students

1. Find registered students by clicking on the 1st letter of their LAST name.

Sampson, Frank Added Successfully

Students in This Class
Sampson, Frank
⊗

Students Available to Add to This Class
Student accounts must first be created before appearing in this list. Click on the first letter of the student's last name, or use the "Search" link. Students may also join a class using the "Join a Class" link on the left side of their homepage.

3. Student names will appear here as they are rostered.

Suggest | A B C D E F G H I J K L M N O P Q R S T U V W X Y Z | + Search | Student Grade: All ▼

2. Click the "Add" link to the left of any student(s) you would like to roster in your class.

	Name	Username	Grade	Last Login	Logins
+ Add	Student, Account	student	10	08/07/2015	0

Save and Manage Class

4. Successful class creation will take you to a page like this one. Here you can click "Edit Class" to make adjustments, click "Password Cards" to print login information cards for each rostered student, or click "Home" to navigate back to the main screen.

USA TEST PREP
Your Classroom Partner

Welcome, Teacher Account (TEACHER/ADMIN) | LOGOUT | NEED HELP?

HOME | GRADE 6 ▼ | GRADE 7 ▼ | GRADE 8 ▼ | OTHER TESTS ▼

HOME ▸ SAMPLE CLASS

Click "Home" to go back to the main screen.

Sample Class Change

Primary Teacher: Teacher Account Change
Secondary Teacher:* Select Teacher
Student Count: 1
Associated Tests:** Hide Tests
   6th Grade ELA (TNReady)

* A shared class allows another teacher to view class data and reports.
** Tests must be assigned to classes for your students to report results.

Click here to make adjustments to your class.

Edit Class

Delete Class

Select this button to print login information cards for each student.

Password Cards

Students

Name		Login	# Logins	Last Login	Grade	Total Time		
Sampson, Frank	Offline	Login | Show Login	0	8/06/2014	N/A	0 min	Password Card	Message